



PRJ# \_\_\_\_\_ BLD # \_\_\_\_\_

**APPLICATION FOR 1 & 2 FAMILY DWELLINGS  
CITY OF SPRINGFIELD MISSOURI**

Site Address: \_\_\_\_\_

Owner:  
Name \_\_\_\_\_Contractor: \_\_\_\_\_  
Name \_\_\_\_\_

Current Bus Lic \_\_\_\_\_

Address \_\_\_\_\_

Address \_\_\_\_\_

Phone Number \_\_\_\_\_

Phone Number \_\_\_\_\_

*(Please list the contact number for the Building Inspector to call with any questions)*

\_\_\_\_\_ New Residence (requires floor plans to be onsite)

\_\_\_\_\_ Residential Addition, Remodel/Repair Description of work being done \_\_\_\_\_

( ) **New Residential Single Family Home:** Requires two \*site plans, drawn on 1/20" scale.( ) **New Duplex** (Issued as one permit): Requires two \*site plans showing type of UL Fire Separation Wall used. UL # \_\_\_\_\_.( ) **New Patio Home, Zero Lot Line Home, Condo** (Issued as separate permits): Requires two \*site plans for each patio home showing type of UL Fire Separation Wall used. UL # \_\_\_\_\_. (Gen. Ord. 5632. I)**\*All easements and location of driveways must be shown on site plan.**

Legal description: \_\_\_\_\_

Total estimated cost (with lot included if new): \$ \_\_\_\_\_

Sq. ft. main level \_\_\_\_\_

Sq. ft. 2<sup>nd</sup> level \_\_\_\_\_

Sq. ft. Finished Basement \_\_\_\_\_

Sq. ft. Unfinished Basement \_\_\_\_\_

Sq. ft. garage/carport \_\_\_\_\_

Sq. ft. covered patio/porch \_\_\_\_\_

Front yard Setback \_\_\_\_\_ ft.

Rear yard Setback \_\_\_\_\_ ft.

Side yard Setbacks \_\_\_\_\_ ft. \_\_\_\_\_ ft.

Signature of Applicant (Print) \_\_\_\_\_ (Signature) \_\_\_\_\_

Zoning \_\_\_\_\_ Checked No sink, no flood ( ) Min finished floor elevation \_\_\_\_\_

Permits needed: MEC \_\_\_\_\_ ELE \_\_\_\_\_ PLM \_\_\_\_\_ GAS \_\_\_\_\_

Approved for issuance by \_\_\_\_\_  
Plan Reviewer

Method of payment: ( ) Cash ( ) Credit \_\_\_\_\_ Check # \_\_\_\_\_

### **NEW RESIDENTIAL SINGLE FAMILY**

#### **Must supply the following:**

1. Address
2. Legal description
3. Site plan drawn on scale of 1 inch to 20 ft.
4. Width & depth of lot
5. Set backs in front, sides & rear (Zoning ordinance requires minimum of 25 ft. in front; 5 ft. on sides; and 20% of lot depth in rear – not less than 10 ft. nor more than 25 ft.)
6. Show all easements (you are allowed to build up to, but cannot have any overhang on an easement)
7. Show driveway location

Misc: Garage doors for residential uses shall be located a minimum of 20 ft. from the side lot line when the vehicular access to a lot is from a street adjacent to the side lot line and the garage door is generally parallel to the side lot line (ref: 5-1302-B)

### **ACCESSORY STRUCTURE IN RESIDENTIAL SINGLE FAMILY AREA**

Complete the "Residential Accessory Structure Calculation/Criteria Worksheet ", along with a site plan. (Accessory building site plan does not have to be drawn to scale). Minimum set back is 3 ft. from rear and side property lines.

